



## Notice of Plaistow & Ifold's Full Parish Council Meeting

Members of the Council are summoned to attend the Full Council Meeting of Plaistow and Ifold Parish Council which will be held on **Wednesday 10th June 2026** at **19:30** at **Kelsey Hall, Ifold**. Members of the Press and Public are welcome to attend in person and to join remotely please contact the Clerk ahead of the meeting.

Dated: 5th June 2026

Yours faithfully

*J Bromley*

Jane Bromley

Clerk & RFO to the Council

- | Number | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.     | <b>Attendance and Apologies for absence &amp; housekeeping</b><br>Recommendation: - To receive and accept apologies for absence.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2.     | <b>Disclosure of Interests in relation to matters on the agenda.</b><br>Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the <a href="#">Localism Act 2011</a> Chapter 7 ss.26 – 37, in relation to matters on the agenda.                                                                                                                                                                                                                                    |
| 3.     | <b>Minutes</b><br>Recommendation: - To approve the <a href="#">Minutes of the full Parish Council meeting held on 12<sup>th</sup> May 2026</a> and Resolve to sign via Secured Signing in accordance with Standing Order 12(g).                                                                                                                                                                                                                                                                                                                                                                                                       |
| 4.     | <b>Public Forum</b><br>Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 10<sup>th</sup> June 2026</u> . In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5.     | <b>To receive reports from <a href="#">County</a> and <a href="#">District Councillors</a></b><br>Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.                                                                                                                                                                                                                                                                                                                               |

6. **Financial Matters**

1. Financial Reports for 18<sup>th</sup> May – 17<sup>th</sup> June 2026 (Payments and Receipts Analysis)

Includes income and payments between 18<sup>th</sup> May and 17<sup>th</sup> June 2026 (to be circulated separately) and [bank reconciliation to 31<sup>st</sup> May 2026](#).

**Recommendation:** - To receive, review and note the payments, which includes: payments made via Direct Debit; payments made by Debit Card under the [Scheme of Delegation para 1.5](#); and forthcoming BACs payments dated 17<sup>th</sup> June 2026 and appoint signatories to approve the schedule and to authorise the BACS payments.

2. Clerk's Delegated Decisions -[Scheme of Delegation](#):

Recommendation: To note the delegated decisions for the month.

- Approval and payment of the insurance premium for 26-27 as circulated in advance to Councillor via email £2,071.13.
- Purchase of wildlife tablecloth x 2 £17.85, bird boxes £59.96 CJ Wildlife, Bat box £41.20 Nestbox co., pencils Amazon £13.29 and ink stampers £8.90 Baker Ross - for school fete biodiversity table. Total gross £141.22 (within remaining budget for biodiversity working group £250).

7. **Planning:**

a) Neighbourhood Plan:

**Recommendation:** To note that the following together with supporting documents have been submitted to Chichester District Council to progress to Examination and now published on the website.

- Submission Draft Plaistow and Ifold Neighbourhood Plan 2023-2039
- Submission Basic Conditions Statement including the Equalities Statement.
- Statement of Consultation.

b) [SDNPA Local Plan Regulation 19 Consultation to 23<sup>rd</sup> June 2026](#)

**Recommendation:** To review the consultation and approve a response if appropriate.

c) [Hampshire Water Project Appeal](#)

[See Clerks report](#)

Recommendation: To review the details of this project and to consider whether to support SOSCA in their objection to proposals.

8. **[Tree Policy](#) and Summary of Tree Works:**

[See Clerks Report.](#)

**Recommendation:** To review the existing tree management Policy and the suggested minor change and readopt the Policy or suggest further changes.

**Recommendation:** To review the summary of tree works carried out and to note the further work scheduled for the autumn and the requirement for future surveys as recommended.

9. **Lady Hope Play Park.**  
[See Clerks Report](#)  
**Recommendation:** To discuss a budget and the replacement of the picnic bench in the Plaistow Play Area.
10. **Biodiversity Working Group**  
[See Clerks Report](#)  
**Recommendation:** To note the notes of the [working group meeting on 26<sup>th</sup> May 2026](#) and the proposed forthcoming projects:
1. Autumn planting of the layby between Ifold and Plaistow.
  2. Autumn planting of the Ifold Conservation Area.
  3. The school fete table together with activities planned
  4. Autumn adult bat walk
11. **Clerks update & items for inclusion on a later agenda:**
1. CIO Transfer of Title- Discuss the lack of response to requests for an update from the legal advisor in this regard.
  2. [CDALC Meeting 19<sup>th</sup> May 7pm](#) Boxgrove Village Hall- [See Clerks report](#)
  3. PROW- Connectivity meeting with WSCC Highways. Update
  4. Coks Pond Barrier Gap. Update.
  5. Odd job works to be undertaken Summer/autumn 2025 3 x benches sanding and preserving. Dismantling of current picnic table. Possibly preserve painting of remaining benches. Quote being obtained.
12. **Correspondence**  
[See Clerk's report.](#)
13. **Newsletter items.**
14. **Date of next meetings.**
- Planning Committee, 13<sup>th</sup> July 2026, 7.30pm Kelsey Hall, Ifold.
  - Full Parish Council, 14<sup>th</sup> July 2026, 7:30pm, Kelsey Hall, Ifold.
  - Finance Committee MONDAY 20<sup>th</sup> July 2026, 7.30pm, Kelsey Hall, Ifold.